Cheltenham / Annecy 60th Anniversary Photo Competition
I Present my Town

Terms and Conditions

1. THE COMPETITION

1.1 To celebrate 60 years of twinning between the twin towns of Cheltenham and Annecy in France, Cheltenham Borough Council and La Ville d’Annecy (Annecy Town Council) are organising an amateur photo competition on the theme ‘I PRESENT MY TOWN’. Cheltenham Borough Council is inviting people to take photographs that represent what Cheltenham means to them. Annecy Town Council will be holding a similar competition in Annecy inviting people to take photographs that represent Annecy.

1.2 The photographs should highlight a special image of Cheltenham town – its people, its architecture, the environment or entertainment – to show an aspect of Cheltenham to the people of Annecy.

1.3 Participants should give a title to their photo(s) and preferably comment on the choice or the emotion attached to it in a maximum of 30 words.

1.4 The photographs can be taken either with a camera, a smartphone or tablet. Effects can be added.

1.5 Up to three images can be entered per participant. If a participant enters more than the permitted number of images then three images will be selected at random from the images supplied and other images disregarded.

1.6 Participants can be of any age, but not professional photographers.

1.7 Up to 30 images will be selected and sent to Annecy Town Council for exhibition purposes in Annecy. The images will be reproduced in a 30x45cm format. The 30 images will be displayed on Cheltenham Twinning Association’s website and Annecy Town Council’s website.

1.8 A judging panel in Annecy will select 10 finalists from the 30 images supplied to Annecy Town Council. The top 10 images selected by Annecy will also be exhibited in The Wilson Gallery in Cheltenham.

1.9 First, second and third prize winners will then be chosen from the 10 images selected by the Annecy Town Council.
2. OPENING AND CLOSING DATES

2.1 The competition will run from 9am on Tuesday 1 March 2016 (the "Opening Date") to 5pm on Saturday 30 April 2016 (the "Closing Date") inclusive.

2.2 All competition entries must be received by Cheltenham Borough Council by no later than 5pm on the closing date. All competition entries received after the closing date are automatically disqualified.

3. HOW TO ENTER

3.1 Email entries to Twinning@cheltenham.gov.uk together with your completed Entry Form or send on a CD together with the Entry Form to the Twinning Officer, Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 1PP

3.2 Entries should be submitted in Jpeg format and should not exceed 20Mb per image.

3.3 Cheltenham Borough Council will not accept:
   a) responsibility for competition entries that are lost, mislaid, damaged or delayed in transit, regardless of cause, including, for example, as a result of any postal failure, equipment failure, technical malfunction, systems, satellite, network, server, computer hardware or software failure of any kind; or
   b) proof of posting or transmission as proof of receipt of entry to the competition.

3.4 By submitting a competition entry, you are agreeing to be bound by these terms and conditions.

4. ELIGIBILITY

4.1 This competition is an amateur photography competition it is not open to professional photographers (where photography is a primary occupation).

4.2 The competition is open to anyone except for those employed by Cheltenham Borough Council or those directly involved with the judging (including close friends or family of the judges).

4.3 A picture that has already won a prize (winner, runner-up or commended) in a major competition cannot be entered into the competition. A major competition is considered to be one where there are more than 500 images entered.

4.4 Entries will not be returned.
4.5 Digital adjustments to images are acceptable, the way in which the photograph is enhanced or edited will be considered during the judging process. However, it is important that the context and the content are not changed beyond recognition of the original image, and the ‘spirit’ of the image is maintained.

4.6 If you are under the age of 18 you must have permission to enter the Competition from your parent or guardian. Your parent/guardian needs to sign the Entry Form.

4.7 If your photograph features any person or people, they should be aware that they are being photographed and permission should be obtained from all involved (or their parent's/guardian's permission if under 18) for their photograph to be submitted in the competition. You must make the person aware that the images will be used for the purposes set out in these terms and conditions. If it is clear that the people are not aware of their picture being taken or are embarrassed in any way by any entry we receive, Cheltenham Borough Council reserves the right to disqualify the entry.

5. JUDGING

5.1 A panel of 6 judges, including members of Cheltenham Camera Club will select up to 30 images to be sent over to Annecy Town Council in France for exhibition. These images will be judged on how well they meet the theme of “I present my town” in terms of its people, its architecture, the environment and entertainment.

5.2 The 30 images supplied to Annecy Town Council will be judged by a panel of 6 judges in Annecy, including members of the Annecy Photo Club. The top 10 images will be selected by mid-June based on how well they meet the theme of “I present my town” in terms of its people, its architecture, the environment and entertainment.

5.3 The 10 finalist images will be further judged by the panel of 6 judges in Annecy where the first and second place winners will be selected. Visitors to the exhibition in Annecy between the 22 June and 16 July 2016 will be able to select their favourite image from the remaining 8 images (not including the first and second place winners). The image that gets the most votes will be awarded the third prize. The winners are the individuals whose images are considered by the judges to be the most striking, memorable and which best reflects the theme and catches the moment or situation out of all the entries. In the event of a tie, the Annecy Photo Club Chair will have the deciding vote.

5.4 The 10 finalist Cheltenham images will also be exhibited at The Wilson Gallery in Cheltenham between the 20 June and 14 July 2016, together with the Annecy images.

5.5 The decision of the judges is final and no correspondence will be entered into.
6. PRIZES

6.1 The Prizes are:-
   a) First prize - £100 cash
   b) Second prize – a hamper of produce to the value of £75

6.2 First and second prizes will be awarded on 9 July 2016 at The Wilson Gallery.

6.3 Third prize – chosen by public ballot - a hamper of produce to the value of £50. This will be awarded at the end of the exhibition.

7. WINNER ANNOUNCEMENT

7.1 Authors of the 30 entries sent to Annecy Town Council will be announced on the Cheltenham Twinning Association website by mid-June.

7.2 First and second winners will be notified and prizes awarded during the visit of the Annecy delegation to Cheltenham on 9 July 2016.

7.3 Third prize winner will be informed at the conclusion of the visitor voting in Annecy during the week following 16 July 2016.

7.4 Participants will be notified if their photograph is included in the exhibition at The Wilson Gallery.

7.5 First, second and third place winners will be announced on the Cheltenham Twinning Association website on during the week following 16 July 2016.

8. POLICIES

8.1 Cheltenham Borough Council reserves the right to remove or refuse any entries to the competition for any reason.

8.2 Should any entries fall below the standard required by the competition organisers and the judges, then the organisers reserve the right not to award prizes.

8.3 Cheltenham Borough Council takes no responsibility for loss, damage or injury incurred as a result of participation (and/or) involvement in the competition or subsequent publicity and awards.

8.4 These terms and conditions shall be governed by English Law, and the parties submit to the non-exclusive jurisdiction of the courts of England and Wales.
9. Copyright and permissions:

9.1 By submitting images to Cheltenham /Annecy 60th Anniversary Photography Competition, each participant confirms that they:

1. Are the sole author of each entry and it is their original work.
2. Have the permission of any person in the photo or their parents/guardians where they are under 18.
3. The photo does not infringe the copyright of a third party.

9.2 By entering the competition Cheltenham Borough Council and Annecy Town Council have irrevocable permission to reproduce, enlarge, publish or exhibit, on any media, the images provided, for any purpose connected with Cheltenham Borough Council, Cheltenham Twinning Association and Annecy Town Council. This may include but is not limited to inclusion in or reproductions in online or print media which may be produced in the future; displays at exhibitions; displays on websites or social media for promotion; and for use in press releases to be distributed to national, regional, local or specialist press for information or promotion of present or future competitions.

9.3 Cheltenham Borough Council will make every reasonable effort to ensure that name credits of entrants are reproduced on photos published in online and printed publications.

9.4 The photographer may be contacted to discuss other usages or permissions which fall outside of the remit described on an ad hoc basis. Cheltenham Borough Council will try to ensure entrants are informed of where their images are used, but cannot guarantee it in every case.

10. DATA PROTECTION

10.1 The information you provide will be collected and stored by Cheltenham Borough Council and processed in accordance with the Data Protection Act 1998 (‘the Act’). We will only use your information for the purposes of administration of the Competition (including publishing your name and county if you are the winner) and any other purposes which we have advised or the Act allows. We will not use or pass your details on to any third party for direct marketing.

10.2 By entering this competition you agree that Cheltenham Borough Council may transfer the information you provide to Annecy Town Council for the purpose of administrating this competition.